

Deposit Form

Student dormitory Department, Student Development Affairs Division

Number(Staff only)

Name

Student ID

Major School of Dorm Room

Date of receipt Phone number :

Amount of your belonging box/ piece (Please write your belonging details completely.)

1.

2.

3.

Student

depository

(.....)

(.....)

...../...../.....

...../...../.....

Date

Date

- Note :**
1. Please cover your belonging well
 2. We do not response of your belonging in any case.

Part 2 : Receiving form

Name

Student ID

Phone number Receiving your belonging Piece(s) Numberto

Student has already checked your belongings and nothing have broken or damaged.

Student

Staff

(.....)

(.....)

...../...../.....

...../...../.....

Date

Date

Part 3 : For Student (Form of receipt)

Name

Student ID

Phone Number Amount of your belonging Piece(s) Numberto

Left your belonging at Dorm Room Date of deposit/...../.....

Date of receipt/...../.....

- Note :**
1. Please cover your belonging well.
 2. We do not response of your belonging in any case.
 3. Staudent have to show this Form of receipt to the staff when you want to take your belonging back.

Part 1 : Deposit Form